

Scrutiny Standing Panel Agenda



Finance and Performance Management Scrutiny Panel Tuesday, 19th June, 2007

Place: Committee Room 1, Civic Offices, High Street, Epping

Time: 7.00 pm

Democratic Services Officer: A Hendry - Democratic Services Officer
Tel: 01992 564246 Email: ahendry@eppingforestdc.gov.uk

Members:

Councillors R Bassett, M Colling, J Hart, P House, D Jacobs, G Mohindra, R Morgan, Mrs P Smith, A Watts and J M Whitehouse

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Head of Research and Democratic Services) To report the appointment of any substitute members for the meeting.

3. DECLARATION OF INTERESTS

(Head of Research and Democratic Services). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

4. NOTES FROM PREVIOUS MEETING - 12 FEBRUARY 2007 (Pages 5 - 10)

To consider and agree the notes of the meeting the Panel held on 12 February 2007.

5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 11 - 14)

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

6. KEY PERFORMANCE INDICATORS 2006/07 AND 2007/08 (Pages 15 - 26)

(Head of Human Resources and Performance Management) To consider the attached report.

7. VALUE FOR MONEY SUB-GROUP - REPORT (Pages 27 - 28)

(Head of Human Resources and Performance Management) To consider the attached report.

8. VALUE FOR MONEY IN LEISURE SERVICES (Pages 29 - 36)

(Head of Leisure Services) To consider the attached report.

9. BACKWARD LOOKING EFFICIENT STATEMENT 2006/07 (Pages 37 - 42)

(Head of Finance) To consider the attached report.

10. COUNCIL PLAN 2006-2010 - ANNUAL REVIEW (Pages 43 - 80)

(Head of Human Resources and Performance Management) To consider the attached report.

11. ESSEX LOCAL AGREEMENT - REFRESH AND QUARTERLY PROGRESS MONITORING (Pages 81 - 90)

(Head of Leisure Services and Head of Human Resources and Performance Management) To consider the attached monitoring schedule.

12. CONSULTATION PLAN AND REGISTER 2006/07 AND 2007/08 (Pages 91 - 102)

(Head of Human Resources and Performance Management) To consider the attached report.

13. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

14. FUTURE MEETINGS

1. To consider the forward programme of meeting dates for the Panel. The proposed meeting dates are:

14 August; 13 November; 14 January 2008 and 11 February.

2. The secretary to this Panel has been approached by an officer asking that the 14 August meeting be moved forward, as he has an important report to deliver to the Panel, but was also booked to go on annual leave from 8 August. This report was initially programmed to go to the (now defunct) Customer Services and ICT Standing Panel in July 2007, but as this Panel's work was redistributed to this Panel at the end of last year, the July meeting that it was scheduled to go to was destined not to take place. To help the Panel it has been established that the following days are available if the Panel is so minded to change the date of its' next meeting:

Thursday 26 July; Tuesday 31 July and Monday 6 August.

RECOMMENDATION:

The Panel is requested to consider moving the next meeting of the Panel to any of the above dates.